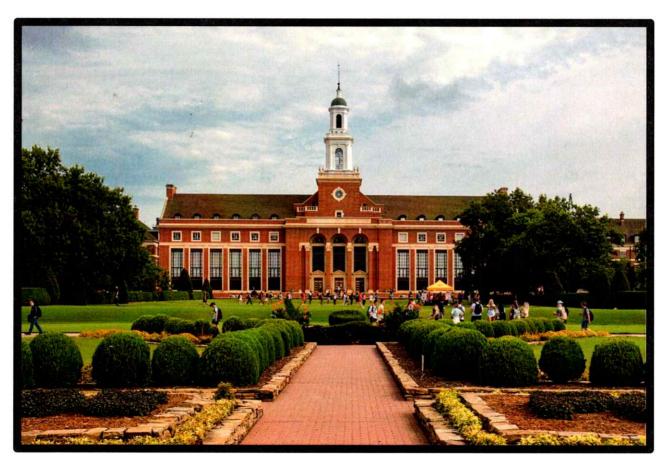


2022 Directory



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The Emeriti Association functions to enhance and encourage the educational, professional, and social interactions among the retirees of Oklahoma State University.

Important Note:

If you have given your e-mail address to the OSU Emeriti Office at some point but you are NOT regularly receiving e-mails from the Emeriti Association, specifically about Monday Night Dinner monthly reservations and the monthly Emeriti Association newsletter, please do the following:

Contact the OSU Emeriti Association Office either by calling (405-744-5263) or by sending an e-mail < emeriti@okstate.edu> to update your e-mail address.

Emeriti Association Contact Information and Room Locations

Mailing address	OSU Emeriti Association ConocoPhillips OSU Alumni Center, Room 201 Oklahoma State University, Stillwater, OK 74078
Telephone	405-744-5263
E-mail	emeriti@okstate.edu
Web site	https://emeriti.okstate.edu
Emeriti Suite	Room 101, ConocoPhillips Alumni Center

Oklahoma State University Emeriti Association

2022 Directory

This *Directory* is an update of the Emeriti Council officers and councilors, representatives from the membership serving on Association committees, in addition to the Association Membership Roster. Information beneficial to the membership is also included. Every effort was made to ensure the contents are current as of publication time.

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Past Leadership

The Emeriti Association was founded in 1988. Dr. Robert Henrickson spearheaded its development with support from then President Lawrence Boger and Provost Jay Boggs. A committee was appointed by the Provost with leadership given to Dr. Henrickson and included three other retirees. The members of this committee are credited as the founding members of the Emeriti Association. Their names are shown below.

For the leadership of the Emeriti Association, the title *Chair* was used first; later *President* was adopted. In 2006, the period for conducting business changed from an academic year to a calendar year. The names of the past chairs and former presidents are shown below.

Founding Members

Robert Henrickson Jean Agnew Dick Jungers Kenneth McCollom

Fo	rmer	Ch	aire
1 U		V III	4113

Former Presidents

		1 37111111	torden to
Name	Year in Office	Name	Year(s) in Office
Robert Henrickson	1988-89	Don Holmes	1998-99
James Plaxico	1989-90	Audrey Eleanor Oaks	1999-00
Harold Sare	1990-91	Roscoe Rouse	2000-01
Robert Fite	1991-92	Esther Winterfeldt	2001-02
Kyle Yates	1992-93	Larry Jones	2002-03
Mary Frye	1993-94	Ron Beer	2003-05
Idella Lohmann	1994-95	Kenneth McKinley	2006
J.O. Grantham	1995-96	Bob Swaim	2007
A.B. Harrison	1996-97	Larry Zirkle	2008
Dan Lingelbach	1997-98	Russell Wright	2009
		Margaret Scott	2010-11
		David Lewis	2012
		Dennis Bertholf	2013
		Patrick Murphy	2014
		Russell Wright	2015
		Anne Matoy	2016-17
		Sharon Nivens	2018-19
		Michael Lorenz	2020-21

Membership

From hereon, Association is used when referring to the Emeriti Association. Membership in the OSU Emeriti Association is open to all retired employees of OSU, spouses of current or deceased Emeriti members, retired Federal personnel associated with OSU, the Board of Regents, and retirees from other academic institutions within the Oklahoma A&M System. As contained in the Constitution of the Association, other retirees with a significant relationship to Oklahoma State University may become members upon approval of the Emeriti Council. Other retirees should present their interest to the president of the Emeriti Association. A membership application is on the Emeriti Association Web site and can be found by accessing the following: https://emeriti.okstate.edu/about/membership-application.pdf>.

Current Association members are encouraged to recruit new members. The monthly dinner meetings are a good way to introduce and inform prospective members. Guests who are prospective members receive a one-time complimentary meal.

Emeriti Council

Management of the Association is vested with the Emeriti Council. A Council member, referred to as a councilor, serves a three-year term and is limited to two consecutive terms. Current councilors are shown below. The past president serves as parliamentarian.

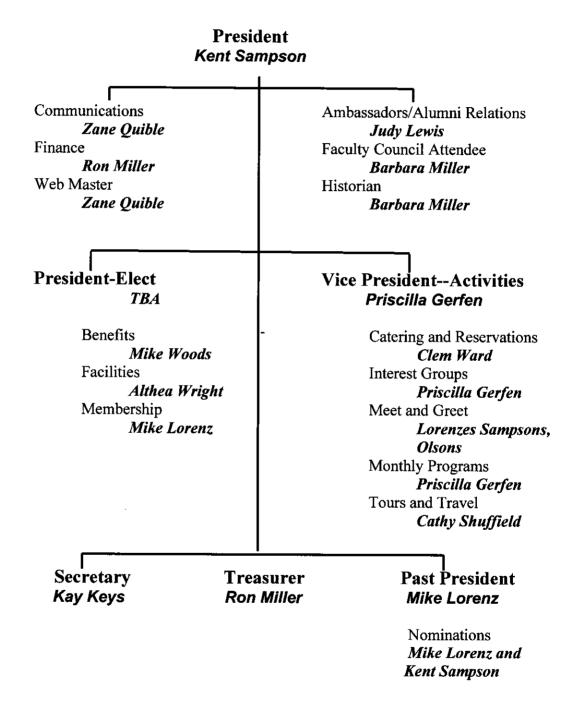
2022 Emeriti Council			
Executive Committee	Name	End of Term	Contact Information
President	Kent Sampson	2022	(405) 372-0092
President-Elect	TBA	2022	
Vice-President for Activities	Priscilla Gerfen	2023	(405) 624-6235
Secretary	Kay Keys	2022	(405) 377-7486
Treasurer	Ron Miller	2024	(405) 269-5382
Past President	Mike Lorenz	2022	(405) 714-2233
Councilors at Large	Name	End of Term	Contact Information
-	Bob Levalley	2022	(580) 467-2211
	Gary Sherrer	2022	(405) 614-1411
	Francis Epplin	2022	(405) 747-4947
	Gerald Stangl	2023	(405) 742-2995
	Barbara Miller	2023	(405) 762-1179
	Judy Hoberock	2023	(405) 372-7630
	Carolyn Gang/	2024	(405) 612-6138
	Ray Huhnke	2024	(405) 612-8448
	Mike Woods	2024	(405) 880-1521
•			

^{*}Denotes councilor is in his/her second consecutive term.

Sofia Gustafson provides administrative assistance to the Emeriti Association through support from the Provost's Office. She also monitors the Emeriti e-mail and telephone messages.

Organizational Structure

Several Standing Committees are authorized by the Bylaws of the Association with oversight by an executive officer of the Emeriti Association. The chart below shows the current structure of the Association.



Association Activities, Committees, and Interest Groups

The Association Bylaws lists several activities, committees, and interest groups. Some committees exist to help the Emeriti Council manage the Association; and others, such as the interest groups, benefit the membership. The president may appoint ad hoc committees as deemed necessary to carry out the purpose of the organization. The Bylaws appear on the Emeriti Association Web page https://emeriti.okstate.edu.

Committee and Interest Group Contacts

Listed below are the contact persons and contact information for the standing committees, activities, and interest groups. If more than one name is included, the contact information refers to the committee chair. Participation by the membership is encouraged. Members of the Emeriti Council or a committee representative can provide information about specific committees. This also applies to interest groups and those committees associated with the University shown on the following page. Several of the committees and interest groups are described in the General Information section (beginning on page 8).

Committees and Interest		Contact
Groups	Contact Person(s)	Information
Ambassadors/Alumni	Judy Lewis	(405) 377-4298
Relations		
Benefits	Mike Woods	(405) 880-1521
Catering and Reservations	Clem Ward	(405) 377-3884
Newsletter	TBA	
Facilities	Althea Wright	(405) 377-3770
Finance	Ron Miller (chair), Kent Sampson, and	(405) 269-5382
	Ron Elliott	
Emeriti Investment Club	Ron Miller and Ron Elliott	(405) 269-5382
Meet and Greet	Lorenzes, Sampsons, Olsons	(405) 714-2233
Membership	Michael Lorenz	(405) 714-2233
Monthly Programs	Priscilla Gerfen	(405) 624-6235
Nominations	Mike Lorenz and Kent Sampson	(405) 714-2233
Technology Interest Group	Glade Presnal	(405) 780-0821
Archives/History	Barbara Miller	(405) 672-1179
Tours and Travel	Cathy Shuffield	(405) 612-1930
Courtesy	Carol Olson	(405) 377-3772
Directory	Michael Lorenz and Zane Quible	(405) 714-2233
Faculty Council Attendee	Barbara Miller	(405) 672-1179
Name Tags	Michael Lorenz	(405) 714-2233
Web Site	TBA	

University Committee Representatives

The Association also maintains an active relationship with OSU through member participation on several University Committees. The Association's representatives provide input to the committees and update the Emeriti Council on the committee proceedings.

The President of the Emeriti Association is the liaison to Faculty Council, and he/she may appoint an alternate representative. The Association has representatives on the Faculty Council Standing Committees. The table below lists the Faculty Council Standing Committees along with the Association's representatives and year the term expires.

Faculty Council Standing Committees

Standing Committee	Association Member Representative	Term Ends
Academic Standards and Policies	Kathryn Castle	5/31/23
Athletics	Doug Aichele	5/31/23
Budget	Andrea Arquitt	5/31/23
Campus Facilities, Safety and Security	To Be Named	5/31/23
Diversity Advisory Committee	Mimi Ward	5/31/23
Faculty Council Representative	Barbara Miller	5/31/23
Learning Resources/Student Affairs	Regina Henry	5/31/23
Long-range Planning and Information Technology	John Kirkpatrick	5/31/23
Research	Ken Bartels	5/31/23
Retirement and Fringe Benefits	Mike Woods	5/31/23

University Standing Committees

There are two University Standing Committees with Association representation. The table below shows both committees along with the Association's representatives.

Standing Committee	Association Member Representative
Athletic Council (ex-officio)	Glade Presnal
Intellectual Property	Keith Willett

Affiliated Organization Representatives

OLLI

Osher Lifelong Learning Institute (OLLI) is an affiliated organization. The forerunner to OLLI is the Stillwater Academy for Lifelong Learning formed in 2005 through collaboration with the Emeriti Association and the College of Education. The Association has a relationship with OLLI through a representative on the OLLI Board of Directors as shown below.

OLLI Board of Directors		
Association Membership Representative	Ed Arquitt	

General Information

An overview is provided of some Association policies, committees, and interest groups. For additional information on policies, please contact a member of the Council. Participation by the membership in Association activities is encouraged. If interested in participating on a particular committee or interest group described below, please contact the respective chair as shown on page 6.

Constitution and Bylaws

The Emeriti Association Constitution and Bylaws are on the Emeriti Web site. The Association Policies and Procedures and History are also on the Web site. Every odd year or as needed, the Constitution, Bylaws, and Policies and Procedures are reviewed and, if necessary, amended.

Dues

Annual Membership dues are \$25.00 per person or \$35.00 per couple and are due on January 1. Annual dues not received by March 1 may cause the member's name to be excluded from the updated *Directory*.

Life Membership dues are \$200.00 per person or \$250.00 per couple. Life Membership is a one-time payment at the time the retiree joins the Association.

Checks for annual dues and life membership are payable to the OSU Emeriti Association and should be mailed to the Emeriti Association mailing address shown on the inside of the *Directory* cover.

E-mail Address

Because of the increased amount of Emeriti Association communication now being done by email, it is important that members notify the Emeriti Association office when they change their e-mail address. This can be done by sending an e-mail to the Association office <merriti@okstate.edu> or by sending a notice of change by regular mail to the address shown on the inside of the *Directory* cover.

Emeriti Council Business Meetings

The Emeriti Council holds its monthly business meetings on the last Monday of the month except for December when the Council meets on the second Monday. Because of the Memorial Day holiday, the Council meets on the prior Monday. The Emeriti Council does not hold a business meeting in June and July. The business meeting location is the Emeriti Suite, Room 101 of the ConocoPhillips OSU Alumni Center. Inclement weather that closes the University on the day of the Emeriti Council meeting automatically cancels the Council meeting.

Facilities Requests

The Emeriti Association facilities are located in the ConocoPhillips OSU Alumni Center. Requests by non-member groups to use the Emeriti Association facilities shall be brought to the Emeriti Council for referral to the Alumni Association for consideration.

Investment Club

The Investment Club is an Association Interest group for Association members who enjoy learning about stock market investing in a friendly, supportive environment. This group elects

its own officers and is governed by a Partnership Agreement and set of Bylaws. Participation requires a modest financial commitment. Each member is a partner and has a share in the Investment Club's stock portfolio. Visitors are welcome at Club meetings. Those interested in joining are required to attend three Club meetings before applying to become a partner. Inclement weather that closes the University on the day of an Investment Club meeting automatically cancels the Club meeting.

Membership Meetings

No fewer than eight meetings of the Association are scheduled each year. These are typically dinner meetings held on the first Monday of each month. Meetings are not held in January, July, nor August. An announcement about the meal and program is e-mailed (some mailed by request) to members. To ensure adequate food and seating, reservations are required by the date noted in the announcement. Inclement weather that closes the University on the day of a Monday Night Dinner meeting automatically cancels the dinner meeting.

Meet and Greet Reception

The Meet and Greet reception precedes the monthly dinner meetings and allows additional time for informal interaction among the dinner attendees. The reception is held in the Emeriti Suite, Room 101, of the ConocoPhillips OSU Alumni Center. Light snacks and both nonalcoholic beverages and wine are offered. A small contribution is accepted to cover the expenditures for the reception.

Members Age 90 and Older

Members age 90 and older receive a complimentary meal at the monthly dinner meetings. Please contact the chair of the Membership Committee when reaching age 90.

News and Periodic Information

Ten newsletters are published each year, which are distributed electronically to Association members. The newsletters are available on the Emeriti Web site https://emeriti.okstate.edu.

Job Descriptions of Officers and Committee Chairs

Each officer and committee chair shall update his/her job description yearly by the September meeting. The President shall provide a job description to each new officer and committee chair. Copies are made available for the nominating committee to use in contacting candidates. Committee chairs also prepare an end-of-year report.

Programs Committee

The Programs Committee identifies and schedules speakers for the monthly dinner meetings. Suggestions are welcome on topics and speakers, which are referred to the Programs Committee Chair shown on page 6.

Scholarship Program

The Association has a scholarship endowment fund with the OSU Foundation. From it, an annual scholarship is awarded to two OSU students. Donations are welcome. There is the potential for a larger award as the endowment fund grows. A donation is an admirable way to honor and memorialize relatives and friends. Donations are payable to the OSU Foundation. When making such a donation, please indicate to the Foundation that the donation is for the OSU Emeriti Association Scholarship Fund.

Technology Interest Group

The Technology Group is an interest group for Association members who would like to learn more about the use of computers and other technology. Basic and more complex technological information is studied on such topics as Windows basics, computer maintenance and security tips, smart cell-phone use, and new technology among a host of other topics. Helpful explanatory handouts are provided and are available on the Emeriti Web site https://emeriti.okstate.edu. Inclement weather that closes the University on the day of a Technology Interest Group meeting automatically cancels the meeting.

Volunteers

Requests for Emeriti members to serve as volunteers at campus or other events should be referred to the chair of the Ambassadors/Alumni Relations Committee. Volunteer opportunities exist for Association members. One such opportunity is distributing programs at the University commencement exercises. Other volunteer opportunities periodically occur. Interest in participating as a volunteer should be referred to the chair of the Ambassadors/Alumni Relations Committee shown on page 6.

Web Site

The Association maintains a Web site for the membership. Information on the Web site includes names of officers, committee chairs, committee representatives, past newsletters, minutes of the Emeriti Council, Emeriti scholarship program for OSU students, and Association membership application among other items. The Web site URL is https://emeriti.okstate.edu.

OSU Emeriti Association Scholarship Recipients

Each academic year, the OSU Emeriti Association funds two undergraduate scholarships. Students are required to complete an application considered by a committee that selects the recipients. The amount of the scholarship can vary from year to year. Following is a list of recipients:

Zack Wilson—2016 Marie Spillman—2018 Ryan Holland—2019 Bailey Lockhart—2020 Braxton Beuke—2021

Devin Peck—2017 Halie Schovanec—2019 Alyssa Hoyle—2020 Alexis Van Pelt—2021

Retiree Benefits Information

The Emeriti Association continues to be proactive in following and suggesting OSU programs and services beneficial to retirees. Various ones currently available are described below. Some OSU departments or programs listed herein may have different rules for Emeriti Association members who are OSU retirees than those who are not. Information regarding benefits is subject to change during the year. Please contact the appropriate department for more information and updates.

Computer Discounts

Academic discounts on Apple, Dell, HP, and MSI computers are available at the University Bookstore in the OSU Student Union. A valid OSU ID must be shown at the time of purchase. Call the Bookstore at (405) 744-4357 for details.

Auditing Courses

OSU retirees who retired under the OTRS Rule of 80 or Rule of 90 and anyone age 65 or older may audit OSU courses. Laboratory and studio art courses and private music lessons are not open for audit. The instructor's permission is required. A *Request to Audit a Course* form is available online at https://registrar.okstate.edu. Call the Office of Registrar at (405) 744-6876 for details.

Campus Parking Permits

OSU retirees who have 20 years of consecutive service and 20 consecutive years of obtaining an OSU parking permit are entitled to receive a retiree parking permit at no cost. A retiree with fewer than 20 years of consecutive service is eligible to purchase a staff parking permit at the current price. Parking permits must be picked up in person from OSU Parking and Transit Services located in the Multimodal Transportation Terminal. A parking permit is valid only for the personal use of the retiree to whom issued. Call (405) 744-6525 for more information.

Edmon Low Library

Retired faculty and staff may check out books and other permissible materials and access software. An OSU ID or Emeriti membership card is required. Emeriti members may access digital library services through the Internet at https://library.okstate.edu. Call the librarian at (405) 744-9780 for additional information or help.

E-mail

OSU retirees may retain their OSU e-mail addresses. For questions regarding an O-Key account, contact the IT Help Desk at (405) 744-4357.

Lake Carl Blackwell (LCB)

There is no charge to OSU Emeriti members for day visitation. A "day use" pass is required and obtained by showing one's Emeriti membership card at the LCB Headquarters (next to the store) or the Fee Collection Booth (when open) at the entrance. Vehicles not displaying a permit are subject to ticketing by OSU Police Department.

OSU Athletic Events

OSU retirees may purchase reduced-priced season tickets. When purchasing in person at the Athletic Ticket Office, a retiree must present one's OSU ID card. If ordering by mail, a

photocopy of one's OSU ID card must be included. Call the Athletic Ticket Office at (405) 744-5745 for ordering information and other details.

OSU ID Cards

OSU ID cards will remain valid in retirement. Lost cards must be reported immediately to prevent unauthorized use. There is a \$20 replacement fee. The ID Services office is located in 421 Classroom Building. Check https://it.okstate.edu or call (405) 744-8434 for questions and additional information.

OSU Michael and Anne Greenwood School of Music

Tickets for music events are available at the current student rate for members of the Association and other senior citizens. Check the Web site https://music.okstate.edu or call (405) 744-8997 for a list of upcoming musical events and purchasing tickets.

OSU Department of Theatre

Senior citizens age 65 or older are eligible to purchase reduced-price tickets. Attendees with disabilities may request seating in a designated row. Check the Web site https://theatre.okstate.edu or call (405) 744-6094 for upcoming theatre events and purchasing tickets.

OSU Student Government Association Events

Most events sponsored by the OSU Student Government Association are free to OSU retirees with a valid OSU ID. This includes the OSU Speakers Board events. Admission restrictions and fee requirement likely will be listed in the advertisement for the event.

Parking in Student Union (SU) Garage

OSU Emeriti Association members are given a 50% discount on hourly parking in the SU garage. There is a minimum charge of one hour. A current Emeriti membership card must be shown to the parking attendant to receive the discount.

Seretean Wellness Center and Colvin Center

OSU retirees are given an automatic free membership to the Department of Wellness and only need to show their OSU ID to be admitted. Other Emeriti members who are not OSU retirees, such as spouses of OSU retirees or those who joined the Emeriti Association as a non-OSU retiree, may purchase membership on a semester or annual basis at the community membership rates. Check the Web site https://wellness.okstate.edu or call (405) 744-5510 for additional information.

Transit System

Passengers reaching age 59 may ride the local OSU buses one way for thirty-five cents. The BOB transit service is available to the public at the same rate as for current faculty and staff. The one-way fare is \$13.00. Reservations are required for riding BOB. Check the Web site https://parking.okstate.edu or call (405) 744-7100 for routes, making reservations or additional information on the local buses and BOB.

University Club (U-Club) at Oklahoma State University

Emeriti members are eligible to join the U-Club. For information, visit the U-Club Web site at https://uclub.okstate.edu or send an e-mail to <uclub@okstate.edu>.

HIGHLIGHTS OF 2020 and 2021

OSU Emeriti Association

Michael Lorenz, 2020-21 Association President

The pandemic of the past two years has caused many disruptions in our lives and in the functions of the Emeriti Association. In the Spring of 2020, Monday Night Dinners (MND) were suspended, and meetings of the executive committee and Council were held via Zoom. We continued to do the business of the Association. Dues were suspended for 2020 and 2021 and were reinstated beginning January 2022. Dinner meetings were restarted in the Fall of 2021 with dinners held at the Alumni Center October 18 and November 8. The annual Christmas dinner was held at Legacy Village and was very well attended. We anticipate a full calendar of dinner meetings for 2022. Largely due to the pandemic, several of the special interest groups have been discontinued. The Investment Club and Technology Interest Group continue into 2022.

Membership numbers have decreased in the past two years (473 in 2019 compared to 445 in 2021). From January 2020 through December 2021, 20 individuals joined the association including 13 new lifetime members. New members are already engaged by assuming committee appointments. During the past two years, 27 members were deceased whose names are listed in the In Memoriam section of the directory.

The financial condition of the Association is strong. While we collected lower receipts during the past two years (recall that annual dues were suspended during this period) our expenses were also lower due to cancellation of Monday Night Dinners. During the two-year period, we took in \$826.00 in annual dues and \$1850.00 in lifetime memberships. The non-COVID 5-year averages for annual and lifetime dues are \$2,123 and \$2,260 respectively. Meal receipts for MND meetings were less than expenses for catering and room rental. Much of the difference is paid using cash available in the General Endowed Fund. The subsidy is continually reviewed and is endorsed by the Council to keep the cost of meals at \$15 to encourage attendance at MND.

The Association has two endowed funds with the OSU Foundation. The Scholarship Fund has an endowed value of \$53,000. In 2020-2021, scholarship recipients were Alyssa Hoyle, a senior from Alma, Arkansas, majoring in Animal Science – Pre Vet, and Bailey Lockhart, a senior from Muskogee, majoring in Agricultural Leadership. For 2021-2022, recipients were Braxton Beuke, a senior from Woodward, majoring in Aerospace and Mechanical Engineering, and Alexis Van Pelt, a senior from Broken Arrow, majoring in Physiology and Biology – Pre Med. For this academic year, each recipient received about \$950.00.

The "General" Endowed fund has a value of about \$68,200 as of November 30, 2021. The corpus continues to grow; and there are ample earnings to help underwrite expenses for MND. Contributions to either of the Association's endowed funds are welcome at any time. The OSU fund numbers are 20-91150 and 20-72400 for the Scholarship and General Funds respectively.

Our partnership with the Alumni Center continues to thrive. We developed an updated memorandum of understanding with the Alumni Center. We are thankful for the support of President Rob McInturf and his staff.

The Emeriti Association is very grateful for the support we receive from the OSU Office of the Provost. Ms. Coral White is very helpful in assisting the membership committee by providing a list of recent retired faculty and staff who are invited to join the association. Ms. Sofia Gustafson is providing administrative support to the association. She is doing a wonderful job, and we really appreciate her support.

I want to especially thank Sharon Nivens for her work on the Council and for successfully completing 2 years as our President. Ron Elliott has served the association for 7+ years as our treasurer and has done a tremendous job. He will step down in March and will be replaced by Ron Miller. Faye Ann Presnal served as Vice President for Activities in 2020 and did an excellent job. Priscilla Gerfen now serves in this capacity and has arranged several outstanding programs for 2021-2022. I appreciate the timely work of Kay Keys, our secretary. She completes her term of office at the end of this year, and we will need to find her replacement. Clem Ward coordinates meal functions for MND and does an outstanding job. And finally, we are indebted to Zane Quible for his dedication in maintaining our Web site, publishing the newsletter, editing and publishing the directory, and helping organize several special interest groups. This is Zane's last year for these activities, and finding his replacement will be difficult. Please give these individuals a big thank you for their service.

In Memoriam

The OSU Emeriti Association is saddened by the loss of members who passed in 2020 and 2021. Their names are shown below. Obituaries for the deceased are on the Association Web site https://emeriti.okstate.edu. Short obituaries of Emeriti members who passed in prior years are also listed on the Web site.

2020

Bayless, Betty (12-6-2020)
Bell, Karen (11-5-2020)
Buchanan, Richard, (8-20-2020)
Carpenter, Dorothy (6-13-2020)
Choike, Marilyn (10-19-2020)
duBois, Thora (1-16-2020)
Holmes, Donald (1-13-2020)
Morrison, Datha (12-13-2020)
Sandvold, Kenneth (4-26-2020)
Scott, Margaret (9-9-2020)
Winterfelt, Esther (11-10-2020)

2021

Bacon, Jeanne (3-28-2021) Browning, Magda (4-21-2021) Burns, Charles (10-21-2021) Cole, Janet (9-27-2021) Crabtree, Robert Jewell (5-13-2021 Dillwith, Jack (11-14-2021) Folks, John Leroy (5-30-2021) Johnson, Marita (12-18-2021) Key, James (9-13-2021) Mitchell, Bernice (5-8-2021) Mitchell, Earl (6-2-2021) Murphy, Kay (4-9-2021) Nelson, Martha Joanne (Jo) (10-28-2021) Richardson, Alice (3-11-2021) Richardson, Paul (2-15-2021) Swaim, Robert (8-21-2021)



Oklahoma State University OSU EMERITI ASSOCIATION ConocoPhillips Alumni Center, Room 102 Stillwater OK 74078

CHANGE SERVICE REQUESTED